



Town of Lockeport Employment Opportunity

Position Title: Make Your Move Lockeport Business Navigator

1 (one) position to start immediately

Part-Time 35 Week term / 15 hours per week / \$18.00 to \$20.00 per hour

The Business Navigator will work with the Town of Lockeport staff and the Make Your Move Lockeport leadership Committee in completing initiatives outlined in the Make Your Move Lockeport strategic and communication plan. In particular, the Business Navigator will liaise directly with local businesses in an effort to engage them in Make Your Move at Work initiatives.

The successful applicant will have the following:

- Demonstrated capacity in effective written and oral communication and social media
- Demonstrated experience in partnership or network building in a Community setting
- Strong project management and outcome-oriented implementation skills
- High fluency in MS Word, Excel and other platforms that promote efficient and effective communication
- Experience in program or project implementation
- A background in physical activity promotion or similar relevant experience
- Understanding of the movement/physical activity and recreation delivery systems
- Valid driver's license
- Occupational Health and Safety courses in: WHMIS, First Aid & CPR as well as other OHS training and certification as required for assigned tasks

This ad will remain advertised until the position is filled.

Submit your Cover Letter and Resume to the Town Office at 26 North Street, or
PO Box 189, Lockeport, NS B0T 1L0, or
Email lockeportrec@ns.aliantzinc.ca